

# FAQ

## AZEIP INDICATOR 8: TRANSITION ACTIVITIES

### INDICATOR 8: EARLY CHILDHOOD TRANSITION

The % of children exiting early intervention with timely transition planning, which includes all of the following:

- A. Development of IFSP with transition steps and services 90 days – 9 months before child turns 3 years old.
- B. Notification sent to State Education Agency (SEA) and Local Education Agency (LEA) of potential preschool special education eligibility.
- C. With family consent, conduct transition conference 90 days – 9 months before child turns 3 years old.

### WHAT IF I HAVE DIFFICULTY WITH A SCHOOL DISTRICT?

If you are having difficulty scheduling meetings with a school district or have concerns, ask for support within your program. Your supervisor or program manager will notify AzEIP if there are continued concerns.

### WHAT IF THE CHILD IS DETERMINED AZEIP ELIGIBLE BETWEEN 2YRS 9MO – 2YRS 10.5MO?

Notification should be sent immediately to the State Education Agency (SEA), the Arizona Department of Education [c2binbox@azed.gov](mailto:c2binbox@azed.gov) and Local Education Agency or school district in which the child resides.

### WHEN SHOULD DATA BE ENTERED INTO I-TEAMS?

Data shall be entered into I-Teams within ten (10) calendar days of the service or event. Timely data entry is not only policy but it enables the program to function and identify missing information or meetings when there is still time to meet timelines.



**AZEIP MAILBOX**  
[AZEIPQUALITYIMPROVMENT@AZDES.GOV](mailto:AZEIPQUALITYIMPROVMENT@AZDES.GOV)



**AZEIP OFFICE**  
602-532-9960

## **PUBLIC EDUCATION AGENCY (PEA) NOTIFICATION**

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AzEIP is required to notify the school district of children who are potentially eligible for preschool special education services.

## **WHEN SHOULD CONSENT BE OBTAINED FOR SENDING THE PEA?**

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The PEA notification falls under an opt-out policy. If a parent or guardian does not opt out after the eligibility determination (for children referred after 2.6) or after the Transition Planning meeting, the service coordinator must send the PEA notification to the local school district. Be sure to educate families about transitioning as soon as possible when they are referred after 2.6 so the family understands the process and the information that will be shared with their consent.

## **DOES THE ENTIRE IFSP TEAM NEED TO BE PRESENT FOR A TRANSITION CONFERENCE?**

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All active IFSP team members including the service coordinator, team lead and any joint visitors must be present for the transition conference. If a team member faces exceptional circumstances and cannot attend they must ensure that information regarding the nature of their supports and visit is available to the team to support the meeting with appropriate information.

## **WHAT HAPPENS WHEN A CHILD IS REFERRED AFTER 2.6?**

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When a child is referred to the program after 2.6, the service coordinator and team members must ensure the family is educated on the transition process and what to expect. If the child is determined eligible, the PEA notification must be sent the day after eligibility determination unless the parent opts out. Also, the Transition Planning meeting and sometimes the Transition Conference must be held at the Initial IFSP meeting.



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